

Details of Educational Qualifications, Experience

Advertisement No. NLUJAA/PER/R-NTS/2015/001

Sl. No.	Name of Post	Number of post(s), Pay Scale and Qualifications
1	Deputy Registrar	<p>Number of Posts: 1(one)</p> <p>Pay Scale: Rs. 37,400-67,000 GP-8,700/-</p> <p>Essential Qualification: A Master's degree with at least 55% of marks or its equivalent Grade of 'B' in the UGC 7 point scale from a recognized University/Institution along with nine years of experience as Assistant Professor in the AGP of Rs. 6000/- and above with experience in educational administration or comparable experience in Research Establishment and / or other institutions of higher education, or five years of administrative experience as Assistant Registrar or in an equivalent post.</p>
2	Dy. Librarian	<p>Number of Posts: 1(one)</p> <p>Pay Scale: Pay-15,600-39,100 AGP-8,000</p> <p>Essential Qualification: A Master's Degree in Library Science/Information Science / Documentation Science or an equivalent professional degree with at least 55% marks or its equivalent grade of B in the UGC seven point scale and a consistently good academic record. Five years' experience as an Assistant University Librarian/College Librarian. Evidence of innovative library service and organization of published work and professional commitment, computerization of library. Desirable: A M.Phil. / Ph.D. Degree in Library Science / Information Science / Documentation / Achieves and manuscript-keeping / computerization of library.</p>
3	Assistant Registrar (Academic)	<p>Number of Posts: 1(one)</p> <p>Pay Scale: Rs.15,600-39,100 GP-5,400</p> <p>Essential Qualification: A Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC 7 point scale from a recognized University/Institution. Five years of experience of supervisory nature in administrative matter in a University / Research Establishment / other reputed institutions of higher education. Preference will be given to the candidates having adequate knowledge and experience in the use of state of art tools of communication, computer proficiency, capability of working in multi-task environment and having knowledge of administrative / establishment matters.</p>

4	Assistant Registrar (Admin.)	<p>Number of Posts: 1(one)</p> <p>Pay Scale: Rs.15,600-39,100 GP-5,400</p> <p>Essential Qualification: A Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC 7 point scale from a recognized University/Institution. Five years of experience of supervisory nature in administrative matter in a University / Research Establishment / other reputed institutions of higher education. Preference will be given to the candidates having adequate knowledge and experience in the use of state of art tools of communication, computer proficiency, capability of working in multi-task environment and having knowledge of administrative / establishment matters.</p>
5	Assistant Librarian	<p>Number of Posts: 2 (Two)</p> <p>Pay Scale: Pay-15,600-39,100 AGP-6,000</p> <p>Essential Qualification: A Master's Degree in Library Science/Information Science / Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a point scale) and a consistently good academic record with knowledge of computerization of Library and KOHA library package. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. However, candidates, who are, or have been awarded Ph.D. degree in accordance with "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Assistant Librarian.</p>